

Meeting 17/4 of the UTS Students' Association (UTSSA) Student Representative Council held **7.30pm on Tuesday 18 April 2017** in the Activist Space, Level 3, UTS Building 1.

Present:

Beatrice Tan (President)
Norma Cooper (Education Vice President)
Luke Chapman (Secretary)
Lachlan Barker (Treasurer)
James Wilson (Assistant Secretary)
Christine Saunders (General Councillor)
Gabriella Brackenbury-Soldenhoff (General Councillor)
Indraneil Banerjee (Overseas Student's Officer)
Leya Reid (Women's Officer)
Adrian Rook (Postgraduate student's Officer)
Edward Strong (General Councillor)
Harrison Stanton (General Councillor)
Bijay Sapkota (Undergraduate Member of University Council)

In Attendance:

Michael Zacharatos (Vertigo)
Taylor Ficarra (Special Needs Officer)
Charles Kekovich

Apologies:

Michael Rosser (Postgraduate Member of University Council)
Peter Zacharatos (General Councillor)

AGENDA

- 1. ACKNOWLEDGEMENT OF COUNTRY**
- 2. APOLOGIES AND PROXIES**
- 3. DECLARATIONS OF INTEREST**
- 4. MINUTES OF PREVIOUS MEETING**
 - General Meeting of the UTSSA SRC held 24 March 2017
- 5. PRESIDENT'S REPORT**
- 6. EDUCATION VICE PRESIDENT'S REPORT**
- 7. SECRETARY'S REPORT**

8. **TREASURER'S REPORT**
 9. **ASSISTANT SECRETARY'S REPORT**
 10. **WOMEN'S OFFICER REPORT**
 11. **ABORIGINAL AND TORRES STRAIT ISLANDER OFFICER REPORT**
 12. **OVERSEAS STUDENTS OFFICER REPORT**
 13. **RE-AFFILIATION TO THE COUNCIL OF AUSTRALIAN POSTGRADUATE ASSOCIATIONS INC (CAPA)**
 14. **VERTIGO REIMBURSEMENT**
 15. **CAMPAIGN TO DEREGISTER LIFECHOICE UTS CLUB**
 16. **MOTIONS SUMMITTED BY LACHLAN BARKER**
 17. **GENERAL BUSINESS**
 18. **CLOSE**
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The Chair Beatrice Tan opened the meeting at 7.41pm.

1. **ACKNOWLEDGEMENT OF COUNTRY**

Beatrice Tan acknowledged country.

2. **APOLOGIES AND PROXIES**

Peter Zacharatos sent their apologies and proxied to [1] Norma Jean Cooper, [2] Harrison Stanton, [3] Adrian Rook, and [4] Beatrice Tan.

Michael Rosser sent their apologies and proxied to [1] Adrian Rook, [2] Norma Jean Cooper, [3] Harrison Stanton, [4] Beatrice Tan, and [5] Bijay Sapkota.

MOTION C17/61

That the apologies and proxies are accepted.

Moved: Norma Cooper

Seconded: Edward Strong

James Wilson abstained.

Motion Carried

3. DECLARATIONS OF INTEREST

4. MINUTES OF PREVIOUS MEETING

- General Meeting of the UTSSA SRC held 24 March 2017

MOTION C17/62

That the minutes of the meeting held 24 March, 2017 are accepted as a true and accurate record of proceedings as amended.

Moved: Norma Cooper

Seconded: Harrison Stanton

Motion Carried

5. PRESIDENT'S REPORT

1. Induction

On the 4th of April, the Association had their induction. Thank you to all those that came throughout the day. All in all, it was productive. In the morning session, the staff and the students were given the opportunity to meet each other and openly discuss issues together, which will hopefully continue into the future. In the afternoon session, the Association was joined by our VC, Attila Brungs, and DVC (ES), Shirley Alexander. Members of the Association had the opportunity to ask questions to university management and receive answers directly.

Thus, I've approached them for quarterly meetings with the Association and I'm quite happy to say they were both amenable to this.

As part of the induction process, emergency procedures training for the association has been finalised. It is to take place on the 24th of April, 1-3pm, in CB11.03.205.

2. Textbook Loan Scheme

In the past few weeks, I've been in contact with faculty societies regarding the loan scheme. The loan scheme will be filling the vacuum created by the discontinuance of the second hand book store. The textbooks will be stored in the bookstore space. In order for students to loan the textbooks, they will fill out a loan form and we will take a photocopy of their student ID, they will be allowed to loan the textbooks out for the duration of a semester.

The Business Society has given me a comprehensive list of the textbooks most used by the students. I am waiting on the Law Society for their list and have been help from the Engineering Society in putting a list together.

I have also emailed all other faculty societies for their assistance.

3. Night Owl

I am proud to announce that Night Owl will be expanding in to the Haymarkets Campus in semester two. We will be offering fresh fruit, tea, and a light dinner. The biggest problem is the lack of dishwashing facilities in the Haymarket building.

Norma, Mariah, and I have discussed how we can overcome this problem. One way, which we are looking in to now, is through Parliament on King. They can provide us with individual servings of food in recyclable bamboo containers, as they did for NOWSA in 2016. They're also an important social enterprise that provides employment and leadership opportunities to refugee women.

4. Sexual Assault Working Group

During induction, the DVC mentioned a sexual assault working group which would have student representation. I was contacted by the provost's office asking for one other representative other than myself.

Having thought long and hard about this, I chose to nominate Lachlan. I made this decision because Lachlan and I are the best people to sit on this committee given our experience and knowledge on the topic. In the early stages of the discussion, it is important that those with the most knowledge and experience are at the table and able to contribute. As the process goes on and the circle widens, I will nominate more people in the association to be involved in the process.

5. Budget

I would like to give a shout out to Ed Strong, who sat down with me to discuss the budget. In light of his feedback, Lachlan and I will be meeting to work on and consolidate the budget.

6. Approved Spending

- Collectives
 - Overseas Collective Feedback meeting
 - Melbourne International Student Conference
 - Food for FemFest
- UTSSA
 - Google Accounts
 - Magazine rack design and construction
- Vertigo
 - Website

Beatrice Tan
President

6. EDUCATION VICE PRESIDENT'S REPORT

Hello everyone, hope you are well. This month has been focused on preparing for future projects. Another order of the 2017 UTS Students Association handbooks have arrived. I have organised for two boxes to be distributed in the Haymarket campus, and the rest will be put on hold for semester two. Speaking of semester two, I was mulling over the roster idea that the treasurer suggested to be extended to packing the bags in the week prior as well. I would be excited to utilise the conveyor belt method that took me six hours of packing to finally figure out. Also in this month, I joined the President in a meeting with Shirley Alexander, which was a very useful and productive insight into where the University is at. Other than this, I have started

communication with La Trobe Student Union to enquire about a service they provide called the "Chill out Trolley". In summary, it's a service they provide on a monthly basis that provides free food and replenishments to students. From the beginning of my term I was interested in emulating a service like this to students. This would be separate to bluebird and something that I would invest my own personal time in doing. When the concept is fully formed I would appreciate help in distribution of the service from other members of the executive as well as the welfare officer and convenor. Once again this is a tentative idea and I will have more information in the future.

7. SECRETARY'S REPORT

This month the federal Department of Education released data which showed UTS Students were the least satisfied in the country with their educational experience. This disappointing result is no surprise to UTS students who have had to deal with the poorly implemented changes to timetables and teaching methods with no consultation and sparse support.

The university can only resolve these failures by working in partnership with students. A true partnership will require the University to work with students from the ground up on changes and new projects. As your representative body, the UTSSA will continue to lobby the university to meaningfully engage students at all levels of university decision-making.

UTS Stop Funding Harassment and Intimidation: Deregister LifeChoice

Without any consultation with students, UTS is now using student money to fund the anti-abortion lobby group LifeChoice. ActivateUTS has affiliated LifeChoice UTS to their student clubs program without consulting students. The approval of the club has shocked many on campus, including the student directors of ActivateUTS who were not consulted or made aware of this controversial decision. As an affiliated club, the anti-abortion group will now have access to student money collected through the SSAF to fund bar tabs, merchandise, and other resources to further their activities.

LifeChoice clubs have a reputation for creating a toxic and inaccurate discourse about abortion that contributes to the targeted harassment and intimidation of students who have had or are seeking an abortion. At the University of Sydney, LifeChoice distributed anti-abortion materials to first-year students which contained graphic and medically false claims about the emergency contraceptive pill RU486. In 2013 the board ActivateUTS was so concerned by the actions and aims of LifeChoice that they voted to reject the affiliation of the club to protect the student community.

The use of student money to fund an anti-abortion lobby group that targets students should be of concern to anyone who supports the right of students to enjoy a learning environment which is free from sexual, racial, or gender-based harassment and other forms of intimidation.

In response, the UTSSA is launching a campaign for UTS to stop funding harassment and initiation by deregistering LifeChoice from the ActivateUTS clubs program. If you

would like to support this campaign, please email me to be added to the working group.

Vertigo Launch

I attended the launch party for Vertigo and would like to congratulate the editors on a hugely successful event which showcased the works of UTS students while raising the profile of student media on campus.

Constitutional Reform

The Chair of the Constitutional Reform Committee James Wilson has signalled his intention to resign from the position. I would like to thank James for beginning this reform process. I have asked the Assistant Secretary James Wilson to organise community consultation on the constitutional reform process to ensure that the voices and opinions of all stakeholders are heard and reflected in the new constitution.

Campus Committees

I have drafted an email for the university governance and support unit to send to all student members on faculty boards, inviting them to join their relevant campus committee. While we wait for this process, I encourage all campus committee members to volunteer with the the UTSSA and submit motions through their Campus Convenor or member of the SRC to council meetings.

In solidarity,

Luke Chapman
Secretary
secretary@utsstudentsassociation.org

8. TREASURER'S REPORT

Treasurer's Report 4

Recent noteworthy expenditures:

- Vertigo launch party
- International Collective opening event

Updated documentation:

- Full table of internally approved expenditures
- Categorised by month, then by meeting or Presidential approval
- Second categorisation for spending by department will be completed during mid-sem break

Hi all,

Beatrice and I recently met with Michael Zacharatos to discuss Vertigo's projected budget. As has been discussed in previous meetings with the draft budget, Vertigo's

funding has been increased this year and it's encouraging to see this money being scheduled for good use. Some new equipment is being investigated for purchase, costs have been estimated for future volumes and investigation into marketing is being done. I'm appreciative of the willingness of Vertigo to work closely with us on finances – something likely aided by the fact that we aren't just at each other's throats constantly.

Beatrice and I did plan to meet with Mariah last week but we all mixed up the time so we're going to reschedule for some time before our meeting with Shirley at the end of May. We'll be presenting the finalised draft budget, so if people are interested in discussing the proposal with Beatrice or myself then I'd be more than happy to take questions now or receive emails.

I'd also like to thank Beatrice for selecting me to sit on the Sexual Assault Working Group with her and several university department directors. Whilst not strictly falling under my capacity as Treasurer, it is a privilege to be able to represent the UTSSA on a matter I am so passionate about. UTS is in a unique position to have management so eager to work with us in resolving this issue.

As always, feel free to email me at treasurer@utsstudentsassociation.org if you have any questions.

Best,
Lachlan Barker

9. ASSISTANT SECRETARY'S REPORT

Since the last council meeting I have been following up on a range of things which have not happened yet. I have started the drafting process for the letter for submissions to be sent out to our stakeholders, but cannot complete the letter as I do not have the relevant details such as the financial status, SSAF status or staffing numbers of the Association. I have sent a Google Doc around to the members of the Committee for their input. I will be stepping back from Chair of this Committee not because I think it is unimportant, but because I feel it's more important for me to get the hell out of university soon!

Other things I have looked at since the last meeting is following up on the outcome of motions passed earlier this year by Council and Executive, to see if they have happened or stalled - for instance, we moved a motion in January over new computers for Vertigo and the UTSSA Main Office, separate from the IT Services and Network and this has not been actioned. I would like to know why because it's been 3 months now, and it's embarrassing watching our Vertigo eds in computer labs editing, when they have an office to do that in but no computers or editing software that will allow them to edit.

I've written two Vertigo reports, responded to various pieces of correspondence and attended the Induction day where we got to hobnob with Shirley and Attila as well as discuss issues with the Staff.

I look forward to the continued good work of the UTSSA over the coming month or so.

Assistant Secretary
James Wilson

10. WOMEN'S OFFICER REPORT

Nearing halfway through the semester, the Women's Collective is shaping up to be a reckonable force on campus. Having established a close knit community within the Women's Space, we have been meeting weekly to organise future collective-run events and discuss relevant issues. For the first time, we have introduced an educational activity run each week by a self-nominated collective member, in which they introduce a topic of interest for discussion. This has proven to be a hugely successful way of broadening the collective's learning compass and getting members involved and engaged in issues that are important to them.

It has been a busy few weeks, especially in light of the recent havoc surrounding the Human Rights Commission's decision to withhold the data collected from the sexual assault enquiry. We sincerely hope that the Vice Chancellor releases the data specific to UTS and follows through with his proposed campaign to mandatorily educate students on sexual assault. He has previously promised to include collective members in the committee as well as keep us informed of any updates.

Despite a few technological stress points, our film screening of Stepford Wives went fantastically, with members joining an informal panel at the end of the film to comment on the represented status of women. A few members turned out to the Palm Sunday rally - a beautiful way to speak out on behalf of voiceless refugee women seeking safety and basic human rights. Earlier last week we held a crafternoon session in which members were able to create their very own WoCo branded shirts.

On the horizon we have a speak out event in collaboration with the Queer Collective and the Out To Party society coming up on the 11th of May. And in early June we are working on a panel themed 'Empowering Indigenous Women' which will feature Linda Burney, women from the Mudgin-Gal women's group and UTS students.

To learn how you can get involved, join our Facebook group UTSSA Women's Collective and follow us on UTS Women's Collective. Alternatively contact Leya Reid, UTSSA Women's Officer at womens@studentsassociation.org.

Leya Reid
Women's Officer

11. ABORIGINAL AND TORRES STRAIT ISLANDER OFFICER REPORT

Indigenous Collective Report

The Indigenous Collective has been active within the Aboriginal and Torres Strait Islander student body. The Collective has held three meetings this year with the rest of this semesters meetings planned out.

I have begun a newsletter to showcase achievements, events, etc. from the members of the Indigenous Collective. This newsletter also serves as a source of information where students can find out about job opportunities, scholarships available and events happening in the collective and outside community. The first edition is set to be distributed this week via email.

Since beginning as the Aboriginal and Torres Strait Islander Officer it has become clear, the necessity of a framework for the Indigenous Collective and for the role of the officer. The members of the collective have agreed to create a constitution. The officer and convenors will lead the members in workshops and meetings to ensure that the constitution is in place. I have also begun a “bible” with guidelines to the roles and responsibilities of the Aboriginal and Torres Strait Islander Officer to be handed over to the next officer voted in.

The collective had a stall at O’Day which was a success. This was an opportunity for us to revive our grass-roots connections.

We have also agreed to collaborate with various other collectives including the Women’s and Environment Collectives.

The collective has also been involved with the organisation of the Jumbunna Team participating in the Indigenous Uni Games.

Tjarani Barton-Vaofanua
Aboriginal and Torres Strait Islander Officer

12. OVERSEAS STUDENTS OFFICER REPORT

International Collective Report

I am delighted to present my first International Collective Report. At the outset, a big thank you to our President and the SRC members I have interacted with for being so co-operative and resourceful!

The Collective had a great start with the Welcome Event organised in the end of March 2017. The event witnessed around sixty international students interacting, ice-breaking activities, sharing experiences while enjoying yumypizzas. Thank you, Beatrice and Gabby, for your brief visit to the event. Some of you may have seen the photos on Facebook.

To further the work of the International Collective, I have devoted time in engaging with various stakeholders including a Luncheon at the NSW Parliament House on Commonwealth Day 2017, meeting with NSW Police Force (International Students representatives) at Maroubra Police Station and Lord Mayor’s Welcome for International Students in Sydney Town Hall.

Further, I was happy to be invited to the Q&A Panel at the UTS International Welcome Sessions (two sessions in the Great Hall) during the Orientation weeks. I delivered a short speech on UTSSA, its objectives and how the association could assist and engage with international students. A lot of students had queries which I could answer and I am sure it will help all the numerous students present.

The International Collective is also working with UTS HELPS, City of Sydney and UTS International. In one of our first meetings, we had raised the topic of affiliation with CISA. I have been in constant touch with the CISA President and Secretary since early February and they are working on delivering the affiliation and other documents. We were to receive the correspondence in early March 2017 but this has been delayed quite a few times due to complexities at their end.

Lastly, the International Collective expressed an interest and passed a motion to participate in an international students' conference in Melbourne on 5th and 6th of May 2017. The conference would benefit participants by engaging in cross-cultural discussions with international students from across Australia, gaining extensive knowledge and honing our skills from the various workshops across the duration of the conference. The Collective would like to sponsor up to four international students to participate in the same.

MOTION C17/62

Procedural: That the reports be accepted en bloc.

Moved: Norma Cooper

Seconded: Harrison Stanton

Motion Carried

MOTION C17/63

That the reports are accepted.

Moved: Lachlan Barker

Seconded: Norma Cooper

Motion Carried

13. RE-AFFILIATION TO THE COUNCIL OF AUSTRALIAN POSTGRADUATE ASSOCIATIONS INC (CAPA)

Motion: that the UTSSA re-affiliate with CAPA in 2017 for a maximum amount of \$20,000. The amount will be paid in one transaction by the 28th of April.

Rationale: A few weeks ago, CAPA sent their re-affiliation fees. The full amount comes to \$33,497.78. A fee waiver was filled out by the president and the executive officer, to be sent back to CAPA by Wednesday, 19th of April. After this, the fees are expected to drop by approximately half.

14. VERTIGO REIMBURSEMENT

Motion: That Vertigo be reimbursed \$143.00 for the printing of zines.

Rationale: The zines were printed by KopyStop and contain the writing style guides. Most of these have been distributed to Vertigo sub-editors and with a few left over for editors, and to hand over to the team next year.

Motion: That Vertigo be reimbursed \$220.19 for a camera stand.

Rationale: The camera stand had to be imported as the camera used for Vertigo film projects and promotions weighs about 4kg. The stand is practical and durable and could be used by Vertigo and the SA in the future.

MOTION C17/64

That Vertigo be reimbursed \$143.00 for the printing of zines and \$220.19 for a camera stand.

Moved: Lachlan Barker

Seconded: James Wilson

Motion Carried

15. CAMPAIGN TO DEREGISTER LIFECHOICE UTS CLUB

CW: sexual harassment, abuse, pregnancy/childbirth, abortion/miscarriage, blood

Background

In 2017 the anti-abortion organisation LifeChoice was affiliated as a campus club by ActivateUTS. LifeChoice is an anti-abortion group which targets students seeking an abortion with partisan misinformation designed to intimidate students making personal decisions regarding their health.

LifeChoice chapters at other university campuses have a history of causing student distress by creating an inaccurate and toxic debate on abortion. The UTS Student Charter gives all students the right to "enjoy a learning environment which is free from sexual, racial, or gender-based harassment and other forms of intimidation". ActivateUTS implements this right in their Constitution which states "we will value accessibility, sustainability and diversity, and as such we will provide a safe, inclusive and accessible environment to maximise the experience of our community".

The intentions and actions of LifeChoice are a violation of the principles contained in the UTS Student Charter and ActivateUTS Constitution, as LifeChoice targets students seeking an abortion with intimidation and misinformation creating an unsafe learning environment and community.

ActivateUTS receives student money from the student services and amenities fee (SSAF) and uses this money to fund club activities. As a newly affiliated club LifeChoice now qualify to access this funding pool and will be hosting their first event "Drinks for Life" on 21 April 2017 from 6pm in the Loft Bar UTS.

Motion

The UTSSA believes that all students at UTS have a right to enjoy a learning environment which is free from sexual, racial, or gender-based harassment and other forms of intimidation. The goals and activities of LifeChoice violate this right and the principles of the UTS Charter and the constitution of ActivateUTS. As an affiliated club LifeChoice has access to funding from the SSAF. Student money collected through the SSAF should not be used to fund medical misinformation, gender-based harassment and the intimidation of students.

In response to the affiliation of LifeChoice as a campus club by ActivateUTS, the UTSSA will launch a campaign to deregister LifeChoice UTS and protect students from medical misinformation and gender-based harassment and intimidation.

The UTSSA endorses the following petition:

Petition For the Deregistration of LifeChoice

CW: sexual harassment, abuse, pregnancy/childbirth, abortion/miscarriage, blood

We request that the Deputy Vice-Chancellor and Vice-President (Education and Students) Shirley Alexander and ActivateUTS immediately de-register the LifeChoice UTS Club and end all financial and in-kind support for groups that create an unsafe campus by fostering gender-based harassment and intimidation.

LifeChoice is an anti-abortion group which targets students seeking an abortion with partisan misinformation designed to intimidate students making personal decisions regarding their health.

LifeChoice clubs at other university campuses have a history of causing student distress by creating an inaccurate and toxic debate on abortion. In 2013 LifeChoice distributed pamphlets to first year students at the University of Sydney purporting to educate women about the emergency contraceptive pill RU486. These pamphlets contained medically false claims including a statement that women using RU486 will experience "the trauma of seeing the dead foetus". The vast majority of women will only see bleeding when using RU486. The "foetuses" anti-choice organisations claim to have observed are actually just blood clotting. The LifeChoice UTS Club must be de-registered to ensure that this behaviour is not brought to UTS campus.

The UTS Student Charter gives all students the right to "enjoy a learning environment which is free from sexual, racial, or gender-based harassment and other forms of intimidation". ActivateUTS implements this right in their Constitution which states "we will value accessibility, sustainability and diversity, and as such we will provide a safe, inclusive and accessible environment to maximise the experience of our community".

The intentions and actions of LifeChoice are a violation of the principles contained in the UTS Student Charter and ActivateUTS Constitution, as LifeChoice targets students seeking an abortion and students who have had an abortion, with

intimidation and misinformation creating an unsafe learning environment and community.

Freedom of speech does not require the University or ActivateUTS to spend student money collected by the student service and amenities fee (SSAF) to fund groups which facilitate gender-based harassment, misinformation and intimidation. ActivateUTS is funded by student money to support its members who are students at UTS. The lack of any student consultation before the registration of LifeChoice UTS is not surprising but extremely disappointing. We acknowledge the efforts of women Student Directors to raise this issue with the CEO of ActivateUTS and ask that Board President (UTS Student) Rayan Calimlim publicly support the de-registration of LifeChoice. In the face of management inaction, it is the ultimate responsibility of student board directors to take leadership of student organisations and ensure that the student voice is heard.

ActivateUTS needs to urgently develop a transparent process for approving club applications to ensure an organisation that facilitates gender-based harassment and intimidation like LifeChoice, is never affiliated again. This approval process must include student consultation and follow the the UTS Student Charter, the objectives of ActivateUTS, and its membership.

MOTION C17/64

That Vertigo be reimbursed \$143.00 for the printing of zines and \$220.19 for a camera stand.

Moved: Luke Chapman

Seconded: Leya Reid

Motion Carried (Edward Strong against)

16. MOTIONS SUBMITTED BY LACHLAN BARKER

a Motion: that the Secretary distribute the agenda inclusive of all motions (with the exception of general business) a week in advance of the SRC meeting. Councillors will therefore be required to submit motions at least eight days prior to a council meeting for the agenda to be distributed a week in advance.

b) Preamble: *I have received notice from several members of the Markets Campus Committee that they wish to begin sitting and making actions within their capacity, inclusive of Alice Zhang's survey (discussed a few weeks prior). We are now midway through Session 1, and a third of the way through the year. As the faculty representatives are not yet on the mailing list (we still don't know who they are!), there needs to be some form of proactive approach to enabling the campus committees to function.*

Motions a and b were withdrawn by the mover.

MOTION C17/66

That the Secretary distribute the agenda (inclusive of all motions to be discussed) 24 hours prior to the meeting. The council are to submit their reports and motions 48 hours prior to the meeting

Moved: Lachlan Barker

Seconded: Norma Cooper

Motion Carried

17. GENERAL BUSINESS

17.1 The UTSSA will temporarily cease all payments to any student representatives who fail to provide a written report at least 24 hours prior to a meeting of the UTS SA SRC meeting. This motion shall only apply to student representatives, elected officials and office bearers and NOT staff. This shall come into effect on the 19th of April. The above clause shall not apply to any of the UTS SA staff under any circumstances.

Edward Strong spoke to the motion and retracted the matter to be discussed at a future meeting.

MOTION C17/66

The UTS SA shall invest in a marketing consultant to provide both a long term marketing plan. This shall be to investigate how we can better engage students and raise awareness of our services. The UTS SA SRC shall make available up to \$10000 for this report to be carried out. The UTS SA executives shall make the decision on who to hire based upon: proposed turn around costs, price, and quality of the chosen firm.

Moved: Edward Strong

Seconded: Bijay Sapkota

Motion Carried

18. CLOSE

The Chair closed the meeting at 8:44pm.