

UTS STUDENTS' ASSOCIATION ELECTION

Vertigo Editors Nomination Information Nominations close 2pm Friday 14th September 2018

The election is governed by the UTS Students' Association Constitution as amended and the Election Regulation as amended. Copies are available at the Students' Association Office at Broadway.

This document contains summary information taken from the principal documents and should be read very CAREFULLY.

1. The Vertigo Editorial Team

- The production and content of Vertigo is the sole responsibility of an editorial team annually elected by the student body.
- The elected editorial team is not paid stipend.

2. Eligibility

- Any person who is a registered student at UTS is eligible to stand for election, to nominate candidates and to vote.
- The Vertigo Editorial Team is a group position. That is persons standing for this position must stand in groups of not less than two.
- Students cannot stand for a position they are not eligible to vote for.

3. How to nominate

ALL CANDIDATES MUST READ THE ELECTION REGULATIONS WHICH GOVERN THE RUNNING OF THE ELECTION. These are available from the Students' Association Office at Broadway.

Each member of the nominating team must nominate in writing as an individual on the Nomination Form signed by three (3) students eligible to vote and countersigned by the candidate indicating her/his willingness to accept the nomination.

All members of the team must then signify their willingness to run as a team on the ballot paper by completing the List Grouping Form and submitting it together with the signed nomination forms of team members prior to the close of nominations 2pm Friday 14th September 2018

Emails, facsimiles and other digital media formats are not accepted for nominations.

Any person nominated as a list agent should be aware that it is their responsibility to pass on to the candidates on their list any information given to them by the Returning Officer.

Teams may run under a common name and policy statement. It is important that the team policy statement accompany the group list.

4. Policy Statements

Teams may submit a policy statement of not more than 200 words and a photograph to appear in the election edition of Vertigo (this is not compulsory but advised). Photos must have the candidates name on the back. If the photo is larger than the candidate wishes to be published they should mask out the area they do not wish to appear. Candidates for Vertigo Editors should produce their policy statement and photograph on Email or disc suitable for insertion in Vertigo but the nomination must also be accompanied by a typed copy and a photograph.

Policy Statements must not be in breach of electoral Regulation 17.1.7 which states that all members and associates of the Students' Association are prohibited from:

Making any misleading statement in oral or written form

5. Submitting Nominations

Nomination forms, policy statements, photographs and ticket nomination forms may be mailed to reach the Returning Officer's postal address no later than 2pm Friday 14th September 2018 or alternatively, may be received at the Association Office at Broadway prior to 2pm Friday 14th September 2018

Please attempt to submit all nomination material together – if you are unable to do this please ensure that each subsequent submission is clearly marked as to its origin.

NOMINATIONS CLOSE AT 2PM ON FRIDAY 14th SEPTEMBER 2018. Nominations, List Grouping Forms, or policy statements and photos received after this time will not be accepted under any circumstances.

6. Draw of Positions on the Ballot Paper.

This will take place at 4 PM Friday 14th September at the Association Office Broadway. List Agents should be present or represented at the draw. Candidates may also be present.

7. Candidates Meeting

A candidates meeting will be held at the Students' Association Office, Broadway following the draw for positions on the Ballot Paper 14th September 2018. At this meeting Candidates, List Agents and Students of UTS will have the opportunity to discuss any aspects of the election with the Returning Officer. If you are unable to attend you may contact the Returning Officer by email or phone.

9. Behaviour During the Election

Aggressive, offensive, racist, sexist or intimidatory behaviour or material from candidates or their supporters will not be tolerated.

10. Further Information

Any questions you may have can be directed to the Returning Officer on Tel: 95141155 Mobile 0416052267

Paulene Graham
Returning Officer
23 August 2018

Postal Address: The Returning Officer
 UTS Students' Association
 PO Box 123
 Broadway NSW 2007

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Candidate Nomination Form
Nominations close 2pm Friday 14th September 2018

To be nominated for a position you require 3 separate nominators per candidate. No student may nominate more than one candidate for one position. It is the candidate's responsibility to read the Nomination Information attached to these forms.

CANDIDATE NAME _____

Student Number: _____

Telephone Number: _____

Contact Address: _____

Email Address: _____

Nominate Office/Position _____

Signature: _____

Nominator #1.
Name: _____

Student Number: _____

Signature: _____

Nominator #2.
Name: _____

Student Number: _____

Signature: _____

Nominator # 3.
Name: _____

Student Number: _____

Signature: _____

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List Grouping Form
Nominations close 2pm Friday 14th September 2018

Groups of 2 or more candidates are called a List. If you give a List name it will be printed on the ballot paper and in the Election edition of Vertigo. By nominating a List Agent you designate this person to be the official contact point for the Returning Officer in any dealings related to the List throughout the election period.

Office/Position: _____

List Name: _____

List Agent: _____

Telephone Number _____

Contact Address: _____

Email Address: _____

I hereby consent to be grouped as a member of the abovementioned list in the following order:

1 Name: _____ Signature: _____

2 Name: _____ Signature: _____

3 Name: _____ Signature: _____

4 Name: _____ Signature: _____

5 Name: _____ Signature: _____

6 Name: _____ Signature: _____

7 Name: _____ Signature: _____

8 Name: _____ Signature: _____

9 Name: _____ Signature: _____

10 Name: _____ Signature: _____

Please note completing the List is only part of the process. There must also be a properly completed Nomination Form for each person on the list.