

UTS STUDENTS' ASSOCIATION ELECTION

Nomination Information (all positions except Vertigo Editors)

Nominations close 2pm Friday 14th September 2018

The election is governed by the UTS Students' Association Constitution as amended and the Election Regulation as amended. Copies are available at the Association Office at Broadway.

This document contains summary information taken from the principal documents and should be read very CAREFULLY.

1. Eligibility

Any person who is a registered student at UTS is eligible to stand for election and to vote. For some positions there are additional requirements for persons wishing to stand and/or vote. They are:

- Postgraduate Officer to be elected by and from postgraduate students
- Women's Officer to be elected by and from women students
- Overseas Students' Officer to be elected by and from students who hold a current Overseas Student Visa. (This Visa must be shown to the Returning Officer)
- An Australian Indigenous Officer to be elected by and from Australian Indigenous Students
- Campus positions to be elected by and from students where the particular campus is the principal place of study.

Students cannot nominate for a position they are not eligible to vote for.

2. How to nominate

ALL CANDIDATES MUST READ THE ELECTION REGULATIONS WHICH GOVERN THE RUNNING OF THE ELECTION. These are available from the Students' Association Office at Broadway.

The nomination of a candidate for election shall be made in writing on the Nomination Form, signed by three (3) students eligible to vote and countersigned by the candidate indicating her/his willingness to accept the nomination. **Emails, facsimiles and other digital media formats are not accepted for nominations.**

Candidates may also submit a policy statement and a photograph to appear in the election edition of Vertigo (this is not compulsory but advised). Photos must have the candidates name on the back. If the photo is larger than the candidate wishes to be published they should mask out the area they do not wish to appear. Emails and discs can be a good idea but they must also be accompanied by a typed copy.

Policy statements must be submitted before the close of nominations and must not be longer than 250 words, except that candidates for President, Treasurer, and Secretary may submit statements up to 500 words. Candidates for Women's Officer, Overseas Students' Officer, Australian Indigenous Officer and Campus Convenor may submit statements up to 350 words. List statements may be up to the sum of the individual entitlements; any surplus may be assigned to individual candidates by the list.

Policy Statements must not be in breach of electoral Regulation 17.1.7, which states that all members and associates of the Students' Association are prohibited from:

Making any misleading statement in oral or written form

Candidates who wish to nominate for more than one position should submit separate nomination forms and should indicate their preference on the nomination forms.

3. Group Nominations

Candidates who wish to be grouped together by mutual consent on the Ballot Paper must first complete an individual nomination form with three nominators and then signify their willingness to be part of a List by signing the List Grouping Form which must be submitted along with all the nominations for persons on the list prior to the close of nominations.

Any person nominated as a list agent should be aware that it is their responsibility to pass on to the candidates on their list any information given to them by the Returning Officer.

Group nominations are possible where there is more than one position available for a particular office, for example Student Representative Councillors. When a number of people wish to be grouped together they may run under a common name and policy statement. It is important that the group policy statement accompany the group list.

4. Submitting Nominations

Nomination forms, policy statements, photographs and ticket nomination forms may be mailed to reach the Returning Officer's postal address no later than 2pm Friday 14th September 2018 or alternatively, may be received at the Association Office at Broadway, on Friday 14th September 2018 from 12noon to 2pm.

Please attempt to submit all nomination material together – if you are unable to do this please ensure that each subsequent submission is clearly marked as to its origin.

NOMINATIONS CLOSE AT 2PM ON FRIDAY 14TH SEPTEMBER 2018. Nominations, List Grouping Forms, or policy statements and photos received after this time will not be accepted under any circumstances.

5. Draw of Positions on the Ballot Paper.

This will take place at 4 pm Friday 14th September 2018 at the Association Office Broadway. List Agents should be present or represented at the draw. Candidates may also be present.

6. Candidates Meeting

A candidates meeting will be held at the Students' Association Office, Broadway following the draw for ballot paper positions on 14th September. At this meeting Candidates, List Agents and Students of UTS will have the opportunity to discuss any aspects of the election with the Returning Officer. If you are unable to attend you may contact the Returning Officer by email or phone.

It is important that candidates receive this information – if you cannot attend the meeting please contact the Returning Officer.

7. Behaviour During the Election

Aggressive, offensive, racist, sexist, or intimidatory behaviour or material from candidates or their supporters will not be tolerated.

8. Further Information

Any questions you may have can be directed to the Returning Officer on Tel: 9514 1155; Mobile 0409 602 962

Paulene Graham,
Returning Officer
23 August 2018

Postal Address: The Returning Officer
 UTS Students' Association
 PO Box 123
 Broadway NSW 2007

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Candidate Nomination Form
Nominations close 2pm Friday 14th September 2017

To be nominated for a position you require 3 separate nominators per candidate. No student may nominate more than one candidate for one position. It is the candidate's responsibility to read the Nomination Information attached to these forms.

CANDIDATE NAME _____

Student Number: _____

Telephone Number: _____

Contact Address: _____

Email Address: _____

Nominate Office/Position _____

Signature: _____

Nominator #1.
Name: _____

Student Number: _____

Signature: _____

Nominator #2.
Name: _____

Student Number: _____

Signature: _____

Nominator # 3.
Name: _____

Student Number: _____

Signature: _____

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List Grouping Form

Nominations close 2pm Friday 14th September 2017

Groups of 2 or more candidates are called a List. If you give a List name it will be printed on the ballot paper and in the Election edition of Vertigo. By nominating a List Agent you designate this person to be the official contact point for the Returning Officer in any dealings related to the List throughout the election period.

NOTE: completing the List is only part of the process. There must also be a properly completed Nomination Form for each person on the List.

Office/Position: _____

List Name: _____

List Agent: _____

Telephone Number _____

Contact Address: _____

Email Address: _____

Please note completing the List is only part of the process. There must also be a properly completed Nomination Form for each person on the list.

The maximum number of persons eligible to be elected from any list is 10 except NUS where the maximum number is 7.

I hereby consent to be grouped as a member of the abovementioned list in the following order

1 Name: _____

Signature: _____

2 Name: _____

Signature: _____

3 Name: _____

Signature: _____

4 Name: _____

Signature: _____

5 Name: _____

Signature: _____

6 Name: _____

Signature: _____

7 Name: _____

Signature: _____

8 Name: _____

Signature: _____

9 Name: _____

Signature: _____

10 Name: _____

Signature: _____