

**MINUTES OF SRC EXECUTIVE MEETING #4
OF THE UTS STUDENTS' ASSOCIATION
HELD AT 11:30AM 17 MARCH 2015**

**IN THE STUDENTS' ASSOCIATION ACTIVIST SPACE (Level 3, Room 18)
UTS TOWER BUILDING 1, ULTIMO**

Please note that these are draft minutes that are yet to be reviewed and passed at an SRC meeting.

Members Attending: Dean Mattar (President), Jess Xu (Secretary), Max Murphy (Education Vice President)

Observers: Divina, June (Vertigo Editor), Rachel (Vertigo Editor), Sarah (Wom*n's Officer)

Names marked with an asterisk () indicate people that were present for part of the meeting.*

Agenda:

1. Acknowledgement of Country
2. Apologies and proxies
3. Declarations of interest
4. Kuring-gai UTSSA Office
5. International Students Collective spending
6. Indigenous Collective spending
7. Enviro Collective spending
8. Postgraduate Representative Union spending
9. Reimbursement for UTSSA Email accounts
10. Other business

Meeting opened: 11.54am

1. Acknowledgement of Country

2. Apologies and proxies

Brigida sent apologies & proxied to Dean.

Luke sent apologies & proxied to Brigida, who was not present so Luke's proxy was exhausted.

3. Declarations of interest

None were noted.

4. Kuring-gai UTSSA Office

Submitted by Kate (PRU Convenor).

Access to the UTSSA Kuring-gai office has been tricky in the past year when Kuring-gai Munchbar has been running, and the difficulties have continued this year. This is a solution so we can come and go without bothering security all the time, and also don't need to deal with city security, who seem to have caused the problem in the first place!

Motion: That UTSSA authorise Kuring-gai security to change the tumbler on the Kuring-gai Students' Association office door lock, to allow us to have our own keys again.

Discussion: Dean will notify Kate that this motion needs to be moved at an SRC Meeting.

5. International Students Collective spending

Nidhi (International Students Collective Co-Convenor) submitted these motions that were passed in UTSSA International Students Collective meeting on 24th Feb 2015.

5. Meet & greet '15

Motion: To set a budget of \$800 from the collective budget towards the meet & greet which will be held in week 3.

Moved: Mayank.

Seconded: Nidhi.

Carried (unanimous).

6. Reimbursements for O'day

Motion: To reimburse Mayank Teria for the expenses incurred by him for O'day.

A total of \$23

Moved: Nidhi

Seconded: Jenny

Carried (Unanimous).

Motion 5.1: To approve reimbursement of Mayank Teria for \$23 from the International Students Collective budget for the expenses incurred by him for O'Day, based on receiving the receipts for costs. Please see receipts [attached](#).

Moved: Max

Seconded: Jess

CARRIED

Motion 5.2: To approve spending \$800 from International Students Collective budget towards the meet & greet which has been held in week 3. Invoice for expenses of using the Underground venue is [attached](#).

Moved: Max

Seconded: Jess

CARRIED

6. Indigenous Collective spending

Charlene (Australian Indigenous Officer) submitted these motions that were passed in an Indigenous Collective Meeting on 01/03/2015:

Motion: To pass an upper spending limit of \$200 for today's welcome event.

Moved by Jake.

Seconded: Clark Donovan

All in favor. Passed.

Motion: I'd like to move a motion to pass an upper spending limit of \$300 for a fundraising BBQ on 13 March 2015.

Seconded: Kygim King

All in favor. Passed.

Motion 6.1: To approve an upper spending limit of \$200 from the Indigenous Collective budget for welcome event on 01/03/2015.

Moved: Jess

Seconded: Max

CARRIED

Motion 6.2: To approve an upper spending limit of \$300 from the Indigenous Collective budget for a fundraising BBQ on 13 March 2015.

Moved: Jess

Seconded: Max

CARRIED

7. Enviro Collective spending

AJ (Enviro Collective Co-Convenor) submitted these motions that were passed in Enviro Collective meeting on 2/3/15:

Consent for enviro collective budget spending (reimbursement):

- reimbursement of \$46.5 for 13 February divestment day materials - approved by collective for purchases made by AJ
- pay invoices \$220 each ASEN training camp for AJ and Alex - approved
- pay invoice \$30 for Hall rental Devonshire street for organising day in lead up to 13th Feb - approved

Motion 7.1: to approve reimbursement of \$46.50 to AJ from the Enviro Collective budget for 13 February Divestment Day materials.

Moved: Max

Seconded: Jess

CARRIED

Motion 7.2: to approve payment of \$220 invoices for AJ and Alex (Enviro Collective Co-Convenors) to attend ASEN training camp from Enviro Collective budget.

Please see AJ's invoice [attached](#) and awaiting Alex's invoice.

Moved: Max

Seconded: Jess

CARRIED

Jess will contact the Enviro Co-Convenors to make sure they are informed about the Conference Budget that can cover up to 55% of conference costs.

Motion 7.3: to approve payment of invoice \$30 (see [attached](#)) from Enviro Collective budget for Hall rental Devonshire street for organising day in lead up to 13th Feb Divestment Day.

Moved: Jess

Seconded: Max

CARRIED

8. Postgraduate Representative Union spending

Kate Alway submitted these two motions along with PRU minutes.

From Minutes of the 4th meeting 1st PRU Council held 19/2/15:

10. CAPA ACM

Motion 1/4/3: that Kate Alway, PRU Convenor, be endorsed to vote on our behalf in CAPA elections and decisions.

Carried unanimously.

We are hosting the CAPA ACM on March 9&10. Everyone is encouraged to attend. We are waiting on the university to confirm room bookings.

Dean said that this action has already been approved and the motion doesn't have to be passed.

From the Minutes of the 2nd meeting of the 1st PRU Council held 12/11/14:

8. General business

Motion 1/2/2: that PRU pay up to \$15 per council member for food at council meetings.

Carried unanimously.

Preamble: This motion is from last year, but PRU is still in its first term, so our motion is still valid - at your end, though, it has apparently lapsed and I've been spending money that Mariah is not reimbursing.

Please re-pass it for 2015, making it clear that it back-dates, so I can get reimbursed for the last meeting when I wasn't aware the motion was required.

Motion: that PRU pay up to \$15 per council member for food at PRU council meetings from 21 Dec 2014.

Moved: Max

Seconded: Jess

CARRIED

9. Reimbursement for UTSSA Email accounts

Jess declared conflict of interest.

Preamble: The UTSSA Google email accounts involve a monthly fee which is directly charged to a linked credit or debit card. I have linked my personal debit card to the Google accounts so that we can continue to use the Google emails.

I followed up to see if there are other payment options for these accounts. Google cannot send the UTSSA invoices for Mariah to pay directly, unless we have more than 50 accounts. This is not an option as we have less than 20 email accounts.

The other option that Google provided was to have our subscription provided through a retailer who could issue us with an invoice. This is an unviable option as it likely involves temporary suspension of email accounts that would severely disrupt the regular operations of the UTSSA.

So my personal debit card has remained linked to the billing of UTSSA Email Accounts & domain name, until another option such as a UTSSA credit card, is considered.

On the 7 March, I was billed \$100.88 for the accounts. Please see attached documentation:

[bank account charge screenshot](#)

[invoice from Google](#)

[billing screenshot linked to my account](#)

Motion: to reimburse Jess Xu \$100.88 for the UTSSA Google Accounts & Domain.

Moved: Max

Seconded: Dean

Jess abstained due to a conflict of interest.

CARRIED

10. Other business

Vertigo website designer

June spoke about the web designer the Vertigo Editorial team about providing a full year of support & maintenance to revamp website for anniversary. This website owns the domain name.

Dean inquired about the ownership of Vertigo domain name and previous contracted work that this designer.

June spoke more about refreshing the site and driving traffic through that space. Rachel stated that they had acquired quotes for the web design work.

Dean indicated that there would be further discussion with Vertigo Editors at a meeting later this night to clarify which budget this would pass under, and to move any spending motions in the next SRC Meeting at 27 March.

Receipts for reimbursements

Divina asked if receipts for reimbursements would be attached to the minutes. Dean clarified that yes, receipts would be attached with draft minutes.

Vertigo Editors eligibility

Rachel spoke about being aware that Vertigo Editors must be students at the time of election campaign, and sought clarification on whether Vertigo Editors need to remain students during the time of their editors team.

Dean clarified that being a student is a requirement for SRC Councillors, and will get back to Rachel to confirm whether this is a requirement of Vertigo editors too.

Meeting closed: 12.23pm