

UNIVERSITY OF TECHNOLOGY SYDNEY
STUDENTS ASSOCIATION
EXECUTIVE MEETING 8th DECEMBER 2016
President's Office, UTS Students Association

Present: Beatrice Tan, Norma Cooper, Lachlan Barker, James Wilson (Minutes)

Observer: Lachlan Wykes

Apologies: Luke Chapman

Meeting Opened 12:21 pm

1. Apologies & Proxies

Luke Chapman sent apologies and proxied to the following:

1. Beatrice Tan
2. Norma Cooper
3. James Wilson

The apologies and proxy was accepted by the Chair.

2. Acknowledgement of Country

Beatrice Tan provided an Acknowledgement of Country.

3. Google Accounts

LB explained that he currently pays for Google accounts and that he can no longer afford to do so, requesting that the payments of said accounts be switched to someone else. BT said she had spoken to Mariah about the possibility of a UTSSA Credit Card, which has been a thing in the past, but discontinued due to misuse. Regardless it was the view of those present that a Credit Card is preferable to the 'spend and reimburse' method that is currently in effect. BT mentioned that with collective spending on the rise before O-Day it would be preferable for a Credit Card to exist rather than forcing students to pay their own way. BT suggested that any spending via the card would have to be approved by Executive first. JW suggested they emulate the method used by Activate UTS clubs, naming BT and LB (as President and Treasurer) co-signatories, with MB a third signatory in case of emergency.

Motion: The 2017 UTSSA Executive instructs Executive Officer Mariah Brown to obtain a credit card for the interests of the Association. A limit will be established by Mariah Brown in consultation with the signatories, Beatrice Tan and Lachlan Barker.

Moved: JW

Seconded: LB

PASSED UNANIMOUSLY

Actions Arising	Who	When
Obtain UTSSA Credit Card	BT/LB/MB	ASAP
Transfer Google Account Payment to UTSSA	MB/LB	ASAP

4. General Planning – O-Day

A discussion of items that might be good to put in the bags for O-Day was had. BT suggested that while we've been putting USBs and KeepCups in bags for a while it might be nice to something different and hold those items over to campaigns. Various exec members suggested items and responsibility for following them up (see actions table). BT suggested we might want to look into a new colour for our T-shirts this year. JW suggested crimson or magenta. NC agreed that a deep pink might look good.

5. Keys to the Office

BT & NC need new keys cut for the Presidential Office. LC also needs a new key for the old EVP office. It was suggested that security of the space is an ongoing issue, so it may be prudent to get new locks for the doors, as opposed to just new keys.

6. Office Access

A discussion was had regarding those who should be allowed after-hours access to the space. LB suggested that people who are in the space after-hours should be allowed so long as someone with swipe access takes responsibility for them. JW suggested that allowing councillors into the space might be good as it would encourage them to actually involve themselves in campaigns and perhaps turn up to meetings for a change. BT said that there would be no space for them to work.

Motion: That the 2017 UTSSA Executive and Office Bearers in charge of departments be granted after-hours access to the office.

Moved: LB

Seconded: BT

PASSED UNANIMOUSLY

O-Day Power Packs with Logo	LB/MB	Feb 2017
O-Day Handbook	NC	Feb 2017
O-Day Handfans	NC	Feb 2017
O-Day Collectives Booklet	NC	Feb 2017
O-Day Lollies/Food	LB	Feb 2017
O-Day Bags	BT	Feb 2017
O-Day 1 st Issue of Vertigo	Vertigo/BT	Feb/Mar 2017
O-Day Safe-Sex Stuff	JW/LW	Feb 2017
O-Day Discounts/Vouchers	JW	Feb 2017
USB/KeepCups	MB	Ongoing
O-Day T-Shirts	BT/Exec	Feb 2017
New Keys/Locks for President/EVP/Secretary	BT/MB/Jess	ASAP

7. Office Space – Markets

LB said that the Markets Committee was hoping to use the UTSSA Space in Markets as a meeting space since the Second-Hand Bookshop has vacated the premises. BT said it would be more of a drop in space for all, as JW was worried that it would be a glorified meeting space for a campus committee. A discussion was had regarding who would be allowed access to the space considering it requires a personalised PIN to gain access. JW suggested that perhaps security could be instructed to close it at a certain time.

Motion: That the 2017 UTSSA Executive and Office Bearers in charge of departments, and the Markets Campus Committee be granted after-hours PIN access to the Markets Office.

Moved: LB

Seconded: BT

PASSED UNANIMOUSLY

8. Social Media

The discovery of a dormant UTSSA Instagram account attached to the new website prompted a discussion about social media, with an aim to replace the old Instagram with a new one. JW suggested that since we have a large international student population we should consider creating Chinese-based social media accounts too.

9. General Business

a) NUS

LB discussed NUS affiliation for 2016, stating that while it has been paid now, the tactics used by Cam Petrie in obtaining this money was nothing short of blackmail, and demanded payment by subverting democratic processes of the UTSSA.

b) Extra Funds

A discussion was had regarding the extra funds that the UTSSA didn't spend in 2016. JW suggested we just pay the 2017 NUS & CAPA affiliations now out of the excess money we didn't spend. BT said she'd look into it. LB suggested we spend money on nice water bottles like the ones made by UTS:Law.

Meeting Closed 1:21pm

Swipe/PIN Access for Exec/OB	LB/MB	ASAP
Obtain password for old Instagram account	Exec/BT/SK	ASAP
Identify and create new Social Media Accounts	JW/LC/Exec	Feb 2017
Find out how much money we have to spend from 2016	LB/MB	Dec 2016
Speak to UTS:Law about Water Bottles	LB	Feb 2017